Clinical Health Psychology Specialty Council (CHPSC)

Bylaws

ARTICLE I

Name

The name of the specialty council shall be the Clinical Health Psychology Specialty Council.

- *A specialty council is a process of governance through joint sovereignty, and each specialty council consists of the professional groups and organizations that represent the major educational, training, and professional constituencies and stakeholders relevant to the particular specialty in professional psychology.*
- *Groups that make up a specialty council include the ABPP Board of that specialty, the ABPP Academy of that specialty, relevant APA divisions, related organizations of training directors, and related research, educational, or training organizations. (https://www.cospp.org/blank-fzn9k)*

ARTICLE II

Mission

The purpose of this Specialty Council is

1. To represent all major stakeholders of the specialty of clinical health psychology and facilitate communication with the Council of Specialties in Professional Psychology (CoS), APA-Commission on Accreditation, other professional organizations, and to the general public.
2. To promote quality assurance of education, training, credentialing, and practice in clinical health psychology.

3. To assure education and training guidelines relevant to the specialty of clinical health psychology are maintained.
4. To assure that clinical health psychology specialty recognition is maintained.
5. To provide a bi-annual report to CoS about activities of the Clinical Health Psychology Specialty Council.

ARTICLE III

Membership

1. The member organizations of the Clinical Health Psychology Specialty Council (CHPSC) shall consist of the following core organizations:
    - American Board of Clinical Health Psychology,
    - American Academy of Clinical Health Psychology,
    - Society for Health Psychology (Division 38, American Psychological Association, and
    - Council of Clinical Health Psychology Training Programs (CCHPTP). CCHPTP represents doctoral, internship, and post-doctoral programs in health psychology, thus ensuring that education and training at all levels are included.

    Other organizations represented on CHPSC include:
    - Association of Psychologists in Academic Health Centers and
    - Section of Health Psychology (Society of Counseling Psychology, Division 17 American Psychological Association)

    Additional organizations with existing or emerging interest in clinical health psychology, and established organizational structures, may request membership on the specialty

council and can become members of the specialty council after approval by a 2/3 majority vote of the representatives serving on the specialty council.

2. A representative to the specialty council is an individual selected by a member organization. Each representative shall be appointed for a three-year term and may serve a maximum of two consecutive three-year terms.
3. Representatives to the Specialty Council shall be appointed by member organizations. Terms of representatives to the Clinical Health Psychology Specialty Council shall begin on January 1 of the year after appointment. Representatives shall commit to attendance at the annual meeting of the Specialty Council and teleconference meetings as required. In case of insufficient participation by a representative, appointment of a new representative may be required by the Clinical Health Psychology Specialty Council. A replacement representative will be requested from a member organization only upon a unanimous vote by the remaining representatives.
4. The officers of the Specialty Council shall consist of a Chair. The representatives serving on the Specialty Council shall elect a Chair by simple majority vote at the time of the annual meeting associated with the APA annual convention. The Chair must be a member of APA-Division 38 and board certified in Clinical Health Psychology. The Chair will serve a three-year term and may be re-elected for a second three-year term.
    a) The Chair will preside at meetings of the Specialty Council, lead the specialty council, and represent the specialty council on the Council of Specialties (CoS). The Chair will assure that minutes of the Specialty Council are recorded and distributed to representatives of member organizations on the Specialty Council.

b) The Chair shall not vote on matters before the specialty council except in a case of a tie vote. If the Chair is absent for a meeting, another representative will be designated by the Chair to preside in her/his absence.

c) Upon election as Chair, the Chair shall vacate his/her position representing a member organization on the Specialty Council. A new representative shall be appointed as soon as possible by the member organization formerly represented by the Chair.

ARTICLE IV

Meetings

1. Meetings of the Specialty Council shall be held at least once a year. A face-to-face meeting shall be held during the time of the Annual Convention of the American Psychological Association. In the event there is not a quorum present at the annual face-to-face meeting, a meeting via conference call will be held prior to the end of the calendar year after the APA Convention. .
2. Meetings may be attended by liaisons and observers by invitation of the Chair.
3. The Specialty Council may address business matters outside of the regularly scheduled meetings by means of conference call. Votes may be conducted in-person, by mail, or by e-mail.
4. A Quorum shall be defined as a majority of the representatives.

ARTICLE V

Representative to the Council of Specialties in Professional Psychology

The Chair of the Specialty Council will serve as the representative to the CoS. CoS is composed of representatives from each of the specialty councils in professional psychology

ARTICLE VI

Rules of Order

The Clinical Health Psychology Specialty Council shall conduct its meetings in accordance with the latest version of Keesey's *Modern Parliamentary Procedures.*

ARTICLE VII

Amendments

Amendments to these Bylaws may be made by a two-thirds majority vote of the Specialty Council representatives.

Adopted October 1, 2014

Revised Bylaws adopted: December 7, 2017